

## ADMISSION POLICY FOR CATHOLIC VOLUNTARY AIDED SCHOOLS IN GATESHEAD 2011-12

SCHOOL	PAN	Parish(es) Served
Corpus Christi Catholic Primary School Dunsmuir Grove Gateshead Tyne and Wear, NE8 4QL Tel. 0191 4772175	29	Corpus Christi, Gateshead Holy Rosary, Gateshead
Sacred Heart Catholic Primary School Byermoor, Burnopfield, Newcastle upon Tyne, NE16 6NU Tel. 01207 270396	15	Sacred Heart, Byermoor
St. Agnes' Catholic School Main Street, Crawcrook Ryton, NE40 4NF Tel. 0191 4132184	24	St. Agnes', Crawcrook
St. Alban's Catholic Primary School Rothbury Avenue Pelaw, Gateshead, NE10 0QY Tel. 0191 4693251	30	St. Alban's, Pelaw
St. Anne's Catholic primary School Pickering Green Harlow Green, Gateshead, NE9 7HX Tel. 0191 4334053	30	St. Anne's, Harlow Green
St. Augustine's RC Primary School Colegate Leam Lane Estate, Tyne and Wear, NE10 8PP Tel. 0191 4692949	45	St. Augustine's, Felling
St. John the Baptist RC Primary School Willow Grove Felling, Gateshead, NE10 9PQ Tel. 0191 4692969	15	St. Patrick's, Felling
St. Joseph's Catholic Infant School Mitchell Street Birtley, Co. Durham, DH3 1LU Tel.0191 4102324	30	St. Joseph's, Birtley
St. Joseph's Catholic Junior School School Street, Blaydon, Tyne and Wear, DH3 2PN Tel. 0191 4102231	30	St. Joseph's, Birtley
St. Joseph's RC Primary School Croftdale Road Blaydon, Tyne and Wear, NE21 4BG Tel. 0191 4143108	30	St. Anne's, Winlaton St. Joseph's, Blaydon
St. Joseph's RCVA Primary School Whinfield Way Highfield, Rowlands Gill, NE39 1EH Tel. 01207 545972	17	St. Joseph's, Highfield Our Lady of Lourdes, Chopwell
St. Joseph's RCVA Primary School Prince Consort Road Gateshead, NE8 1LR Tel.0191 4901517	29	St. Joseph's, Gateshead

St. Mary & St. Thomas Aquinas RCVA Primary School Stella Lane Blaydon, Tyne and Wear, NE21 4NE Tel. 0191 4143116	30	St. Mary & St. Thomas Aquinas, Stella
St. Mary's RC Primary School Duckpool Lane Whickham Newcastle Upon Tyne, NE16 4HB Tel.0191 4205828	30	St. Mary's, Whickham Immaculate Heart, Lobley Hill
St. Oswald's RCVA Primary School Easington Avenue Wrekenton, Gateshead, NE9 7LH Tel. 0191 4878641	30	St. Oswald's, Wrekenton
St. Peter's RCVA Primary School Dryden Road Low Fell, Gateshead, NE9 5TU Tel.0191 4878233	30	St. Peter's Low Fell Our Lady of the Annunciation, Gateshead
St. Philip Neri RC Primary School Ellison Road Dunston, Tyne and Wear, NE8 2QU Tel. 0191 4604378	16	St. Philip Neri, Dunston The Immaculate Heart, Lobley Hill
St. Wilfrid's RCVA Primary School Old Fold Road Old Fold, Gateshead, NE10 0DJ Tel. 0191 4771909	17	St. Wilfrid's, Gateshead

This Admissions policy has been formally adopted by the Governing Bodies of the above Catholic Primary schools in Gateshead. In each school the Governing Body is the Admissions Authority and is responsible for determining the school's admissions policy

The Planned Admission Number (PAN) for each school is given in the above table.

The Admissions Policy Criteria will be applied on an Equal Preference basis.

#### **How and When to apply**

Applications must be made on the Local Authority Common Application Form. Parents applying to a Voluntary Aided Catholic school should also complete the supplementary information form. All forms must be returned by the closing date set by the Local Authority.

#### **Late Applications**

Any applications received after the closing date will be accepted but considered only after those received by the closing date.

#### **Oversubscription Criteria**

Children who have a statement of **Special Educational Need** which names our school will be admitted to the school.

Parents are asked to note that admission to the Nursery unit is no guarantee of entry into the main school.

Where there are insufficient places available to meet all parental preferences, priority will be given to applications in the following order:

*(First priority in each category will be given to children who will have older siblings attending the school in September 2011)*

1. Catholic Children in the care of a Local Authority.
2. Catholic Children whose home address is within the parish(es) served by the school.
3. Catholic Children whose home address is outside of the parish(es) served by the school.
4. Other Children in the care of a Local Authority.
5. Children, who are baptised or dedicated members of other Christian Churches as recognised by Churches Together in England (see note 4).
6. Children of other Faith traditions.
7. Other children.

If applicants are seeking admission under criteria 5 & 6 above, they will be asked for a letter of support to confirm their church membership from their minister or Faith leader, or suitable equivalent.

#### **ADDITIONAL NOTES**

##### **1. Definition of Catholic**

Children who have been baptised as Catholics or have been formally received into the Catholic Church. All applicants seeking admission under criteria 1, 2 or 3 will be asked to provide evidence that the child has been baptised as a Catholic or has been received into the Catholic Church. A baptismal certificate or a letter from their priest confirming their baptism or reception into the Catholic Church will suffice.

##### **2. Definition of Children in the care of a Local Authority**

A child, who is looked after by a Local Authority in accordance with Section 22 of the Children's Act 1989(b) at the time application for admission to the school is made and who the Local Authority can confirm, will still be looked after at time of admission to the school.

##### **3. Definition of Sibling**

Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.

##### **4. Churches Together in England**

(See [www.churches-together.org.uk](http://www.churches-together.org.uk) for further details on membership)

The Baptist Union  
 British Antiochian Orthodox Church  
 Cherubim and Seraphim Council of Churches  
 The Church of England  
 Church of God Prophecy  
 Church of Scotland (in England)  
 Congregational Federation  
 Coptic Orthodox  
 Council of African and Caribbean Churches  
 Council of Oriental Orthodox Churches  
 Ichthus Christian Fellowship  
 Independent Methodist Churches  
 Joint Council for Anglo-Caribbean Churches  
 Lutheran Council of Great Britain  
 The Methodist Church  
 United Reform Church  
 Wesleyan Holiness Church

### **Tie-breaker**

Where there are places available for some, but not all applicants within a particular criterion, distance from home address to the school entrance will be the deciding factor, Distance will be measured by a straight line from the front door of the child's home address (including flats) to the main entrance of the school, [using the Local Authority's computerised measuring system], with those living closer to the school receiving the higher priority.

### **Right of Appeal**

Where a parent has been notified that a place is not available for a child, every effort will be made to help the parent to find a place in a suitable alternative school. Parents who are refused a place have a statutory right of appeal. Further details of the appeals process are available by writing to the Chair of Governors at the school address.

### **Home Address**

It is the parental address which will be used in applying the admission criteria. This means that, when stating your choice of school, you should give the parental/guardian address at the time of application. The address of childminders or other family members who may share in the care of your child should not be quoted as the home address.

### **Waiting Lists**

If your child has been refused admission, a waiting list is available where priority will be given according to the above criteria based on the information provided at the time of application. The waiting list will be open until the last day of the Autumn term.

### **Application Information**

It is very helpful to have an early indication of the number of children to be admitted to the Reception class in the following September. However, it must be stressed that formal written applications for admission must be made on the form provided by the Local Authority and returned to them by the stated date. Places will then be allocated by strict application of the above criteria, with no reference to the date of application. Parents will be notified as to whether or not their child has been allocated a place on .....[DATE].